



Embassy of the United States of America

Tokyo, Japan

July 14, 2021

First Set of Questions and Answers

Request for Quotations No. 19JA80-21-Q-0777

Office Furniture Installation Service for Economic Section, Phase-2

Question 1:

Shipping method

Please advise whether this shipment is via LINCOLN MOVING or Door to Door by commercial carrier?

Answer 1:

If we use our consolidated receiving point (Lincoln Moving & Storage) for this shipment, the items are not able to meet our delivery schedule requirement.

Therefore, all shipment to the Embassy shall be coordinated by the quoters.

As per the amendment of RFQ, it stated that -

(h) Expected schedule of delivery and installation shall be not more than 12 weeks (3 months) after receipt of an order/selection of all finish of materials.

This shall be priority.

Question 2:

Contract type

Is it GSA contract? Can it be open market quotation supplied by local manufacturers?

Answer 2:

We understand that GSA Federal Supply Schedule Contract is required source.

However, as per the Answer 1, our priority requirement above, an ordering type shall be Open Market - Commercial Items - Supplies.

(But not limited to the local manufacturers)

Question 3. Non-electric height adjustable standing desk

RFQ 1.2.1 Specifications (Page 4 of 51)

At the site visit the customer said that the height adjustable desk must be a gas cylinder type table and not electric height adjustable or hand crank height adjustable.

The customer by narrowing down the specifications to just a gas cylinder type table has clearly made it advantages to one particular company that previously provided furniture for the customer. Since most of other companies do not have gas cylinder type height adjustable tables electrical height adjustable tables should be acceptable. Will the Embassy contracting office for this requirement accept an electric height adjustable tables.

Answer 3:

Embassy regulations prohibit the installation of any electric powered or electronic furniture in certain areas. Hand cranked furniture does not meet our commitment for accessibility and accommodation of the disabled. Therefore, electrical height adjustable tables and hand cranked height adjustable tables will not be acceptable. Gas cylinder was mentioned as an acceptable example, but there may be hydraulic or other acceptable types.

Question 4:

Schedule of delivery and installation

RFQ 1.2.1 Specifications (Page 8 of 51)

Is installation of product 120 days after receipt of an order acceptable?

Any vendor using Lincoln Moving & Storage could not guarantee a 12 weeks delivery.

Please advise.

Answer 4:

It is written in amendment of RFQ, however, we would like to emphasize as below.

(h) Expected schedule of delivery and installation shall be not more than 12 weeks (3 months) after receipt of an order/selection of all finish of materials.

This shall be priority.

-End of First Set of Questions and Answers-